



Saint Rocco School

"Sharing the Love of the Heart of Christ!"

FACTS ENROLLMENT POLICY LETTER 2017-2018

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Dear Parent or Guardian:

St. Rocco School will continue to use FACTS Management Tuition Payment Plan. The FACTS Payment Agreement form for your child's tuition for the academic school year 2017-2018 is included in this packet.

**EVERY FAMILY IS REQUIRED TO FILL OUT AND RETURN the
Enrollment Information Sheet
SO THAT WE MAY CALCULATE YOUR CHILD'S TUITION.**

Tuition is billed in one of three ways:

1. **PAYING IN FULL:** Your one (1) time tuition payment will be deducted from your checking or savings account through the FACTS payment plan on June 20, 2017. By using this option, there is no enrollment fee.
2. **AUTOMATIC WITHDRAWAL** (11 automatic monthly payments from your checking or savings account through the FACTS payment plan. Payments will start June 2017 and may be processed on the 5th or 20th of each month. There is a \$38.00 per year enrollment fee per family charge for using this option. This fee will be automatically deducted from your account by May 15, 2017. (Please see brochure for privacy policy.)
3. **CREDIT CARD:** (Master Card, Discover or American Express ONLY) If you elect to pay by credit, debit or check card, your monthly payment, along with a convenience fee of \$2.75 per \$100.00 will be automatically charged to your account. This is in addition to any non-refundable enrollment fee.

PLEASE NOTE: The fundraising fee of \$500.00 per family will be included in your family's tuition bill.

Anyone participating in the many school sponsored fundraising programs will receive a one time credit of dollars earned. The amount earned will be forwarded to FACTS in January, 2018. Credit earned from January 2017- December 2017 will be applied towards your tuition balance for the 2017-2018 school year. FACTS will then acknowledge the credit and apply the changes to your account.

Also, for your reference, a sample FACTS Application is included in this packet.

Instructions for completing the FACTS Application process:

1. Log on to: <https://online.factsmtg.com/signin/3FR8T>
2. Please create an online account and then select the corresponding link to 'Set Up a Payment Plan' or 'Start Application' button.

CHRIST is the reason for this school.

~in our minds, on our lips, and always in our hearts~