



**St. Rocco
School**

Sharing the Love of the Heart of Christ!

Facts Enrollment Policy Letter 2019-2020

Dear Parent or Guardian:

St. Rocco School will continue to use FACTS Management Tuition Payment Plan. The FACTS Payment Agreement form for your child's tuition for the academic school year 2019-2020 is included in this packet.

**EVERY FAMILY IS REQUIRED TO FILL OUT AND RETURN the
Enrollment Information Sheet
SO THAT WE MAY CALCULATE YOUR CHILD'S TUITION.**

Tuition is billed in one of three ways:

1. **PAYING IN FULL:** Your one (1) time tuition payment will be deducted from your checking or savings account through the FACTS payment plan on July 15, 2019. By using this option, there is no enrollment fee.
2. **AUTOMATIC WITHDRAWAL** (11 automatic monthly payments from your checking or savings account through the FACTS payment plan. Payments will start July 2019 and may be processed on the 5th or 20th of each month. There is a \$38.00 per year enrollment fee per family charge for using this option. This fee will be automatically deducted from your account by May 10, 2019.
3. **CREDIT CARD:** (Master Card, Discover or American Express ONLY) If you elect to pay by credit, debit or check card, your monthly payment, along with a convenience fee of \$2.75 per \$100.00 will be automatically charged to your account. This is in addition to any non-refundable enrollment fee.

PLEASE NOTE: The fundraising fee of \$500.00 per family will be included in your family's tuition bill. PK3 & PK4 (3) Day family contribution is \$300; however the family contribution is based on the oldest child's grade level.

Anyone participating in the many school sponsored fundraising programs will receive a one time credit of dollars earned. The amount earned will be forwarded to FACTS in January, 2020. Credit earned from January 2019- December 2019 will be applied towards your tuition balance for the 2019-2020 school year. FACTS will then acknowledge the credit and apply the changes to your account.

Also, for your reference, a sample FACTS Application is included in this packet.

Instructions for completing the FACTS Application process:

1. Log on to: <https://online.factsmtg.com/signin/3FR8T>
2. Please create an online account and then select the corresponding link to 'Set Up a Payment Plan' or 'Start Application' button.

****PLEASE BE SURE TO COMPLETE THE Enrollment Information Sheet AND SUBMIT WITH APPLICATION****

CHRIST is the reason for this school.
~in our minds, on our lips, and always in our hearts~